



Step	Complete	Best Practices	Notes
1	<input type="checkbox"/>	Create a plan to introduce ReadyRosie to your families - Set clear goals and expectations. <ul style="list-style-type: none">» What is your plan to introduce ReadyRosie to your families?» What goals do you want to set for your families in how they use it?» When will you introduce ReadyRosie to your families?» How are you registering families?	
2	<input type="checkbox"/>	Set a date when teachers should have all their families invited. <ul style="list-style-type: none">» What is the date?» How will you communicate this to your teachers?	
3	<input type="checkbox"/>	Set a user goal for the first year? We recommend 50% for the first year. <ul style="list-style-type: none">» How many students are enrolled in the grade levels that are using ReadyRosie?» What percentage of those families do you want to see using ReadyRosie the first year?	
4	<input type="checkbox"/>	Integrate ReadyRosie into your existing family engagement strategy. <ul style="list-style-type: none">» How does ReadyRosie fit into your overall family engagement strategy?» How might you use ReadyRosie in conjunction with:<ul style="list-style-type: none">» Parent-Teacher Conference» Family Night» As a homework tool	
5	<input type="checkbox"/>	Set a goal for your teachers to use custom playlists. <ul style="list-style-type: none">» Will you be having goals for your teachers around the sharing of custom playlists? Y/N» If No, why?» If Yes, what is the frequency?	
6	<input type="checkbox"/>	Plan a family engagement event that involves the use of ReadyRosie, the family workshops, give me 10s, etc. At least once a semester. <p>When will you host your events this year?</p>	
7	<input type="checkbox"/>	Introducing ReadyRosie to principals or other administrators <ul style="list-style-type: none">» Who else in your program would benefit - specialists, etc.	
8	<input type="checkbox"/>	Celebrate accomplishments. <ul style="list-style-type: none">» Celebrating your staff for meeting goals» Celebrating families for meeting goals	
9	<input type="checkbox"/>	Following-up on data <ul style="list-style-type: none">» Touchpoint calls	